

SDEMTA CONFERENCE MEETING
10-13-2007

The meeting of the SDEMTA Conference Committee was called to order by President Kurt Klunder at 1110 hours. The climb behind Mt. Rushmore was cancelled due to weather. Optional dates are Wednesday, Oct 24th or Thursday, October 25th.

Update on Connie. Connie had another stroke and she is going to see how things go after she gets back from Florida.

Have signed contract for the music at the conference. The cost was \$1086 and Laurel had paid that. They will be providing sound system for the Sweet Adeline's. The Sweet Adeline's will be providing entertainment during the banquet.

Ryan Jaeger's mother passed away. His mother was diagnosed with cancer about 6 months ago. She had surgery this last week and died shortly after surgery. Brian suggested sending a card to Jaeger. Peggy will get a card and send it to Jaeger for District VI. Jaeger is also taking care of the pop machine for the conference. The costs are about the same as last year.

Steve Werth – his costs are being paid by 3 parties. District VI will about break even on this class. Bob Page – turned this over to IC group as his expenses are \$1000 per day – Chad Skyles paying for this.

Ellsworth AFB Honor Guard will do the opening ceremonies on Friday. Brian made a motion to give the Ellsworth AFB Honor Guard a \$50 donation – Margaret seconded. Motion carried.

United Blood Services will be doing a blood drive on Friday and Saturday. They would like to have someone there to help with registration. Will see who would like to help out with the blood drive. Laurel suggested that a Service might be able to help with this project.

Margaret –

Everyone needs to confirm their rooms at the Ramkota. The district will pay for the room but you need to confirm your room with a credit card. If the room is not secured with a credit card, the hotel can not guarantee the room.

Margaret went over the schedule for the conference. The packets will be stuffed on Wednesday night at 1830 hours. Registration will be in the same rooms as last year. Laurel suggested letting Amy and other parties know that the bags will be stuffed on Wednesday night so that they can get their items there so that the bags do not need to be restuffed on Thursday.

Thursday, vendors can start setting up. Spearfish Rotary Club will start at 1200 hours on Thursday and tear down at 1200 hours on Sunday.

There will be no food provided for Thursday's classes.

Registration for Thursday's classes – Kurt and Nancy will take care of this – in case there are people who did not register early.

Executive Council will be Thursday night in the Washington Room at 1900 hours.

Registry EMS Coordinators will meet on Saturday.

Friday morning there will be coffee in the Rushmore Room and in front of the convention center.

Registration hours will be:

Thursday night from 1830 hours to 2100 hours.

Friday from 0700 hours to 1400 hours.

Saturday from 0700 hours to 0930 hours and from 1230 hours to 1400 hours.

National Registry will be doing the testing on Friday and Saturday and maybe on Sunday. This testing is only open for the Basic EMT and they will pay the Basic EMT \$25 to do the test and this does not affect your license.

Mike will take care of getting extension cords and power strips for the rooms. He is going to see about getting these donated by a company such as Wal-Mart, Kmart, or Knecht Lumber. He will also be getting a list of equipment needed for the speakers from Kurt or Margaret.

The Trauma Wars will be held on Friday from 0800 hours to 1300 hours in the Harney Peak Room.

Bob Page will be doing Jeopardy for entertainment on Friday evening. This will go until 2100 hours. Then Karaoke will go from 2100 hours to 0100 hours. There will be a cash bar and if the bar sales are not good there will be a \$75 charge. All attendees will need to provide ID and they will receive a wristband. There will also be security guards.

Saturday the EMS advisory will meet at 0700 hours. District VI will hold their meeting in the Washington Room at 1530 hours on Saturday. District II will not be holding a meeting at this time.

There will be 3 cash bars set up at 1700 hours for the start of the Banquet. Again ID will be needed and wristbands will be issued. The meal will start at 1800 hours and will go till 1930 hours. The dance and costume contest will start at 2100 hours and go until 0100 hours. Complete Music will be providing the music.

There will be 3 chocolate fountains this year – 1 big one and 2 smaller ones.

On Sunday the church service will be from 0700 hours to 0800 hours. Danny is taking care of the Chaplain for the Sunday services.

There will not be any registration on Sunday. Classes will start at 0830 hours and finish around 1300 hours.

Margaret asked about laser pointers for the speakers and it was decided if the speaker needs a laser pointer it is their responsibility to bring one.

Margaret will be releasing the extra rooms from the hotel in about a week or so. She will also be sending out one last email to all District Presidents to make sure that their officers have confirmed their rooms.

Steven

Nancy will confirm that Avera St Lukes has a booth.

The booklet to be printed will cost somewhere between \$2300 and \$2500.

Steven will be renting a printer that is also a color copier. Certificates will be printed and the conference goers will be able to pick them up on Sunday. For those that do not pick up their certificates, they will be mailed to the District.

The cost for the cordless scanners is \$700 each and the cost for the corded scanners is \$250 each. The only draw back as the scanners will need to be connected to a computer. Steven suggested renting 6 computers for this at the cost of \$750. Cindi made a motion and Brian seconded to go ahead to rent the computers. Motion carried.

We have 22 ads – all hospitals responded. With this and the cost of the booklet, we will be about \$300 behind.

There was a discussion about having a Vendor Treasure Hunt. Cindi is going to come up with a map and rules. Nancy will get her a list of vendors.

Steven suggested getting a special paper to print the certificates on. The paper when copied shows the word “VOID” on the sheet. This was discussed and regular laser paper will be used.

Badges will be printed with a bar code on them for scanning purposes.

Steven is going to have a “stamp page” available in case something goes wrong with the scanning process.

Steven would also like to have a list of classes that are BLS and ALS. As this makes it easier for the conference goers to decide what classes they need if they are ALS providers.

The flyers were sent out on schedule. Laurel has paid the bill.

Steven advises that he has 3 people to do scanning already and will probably need about 3 more. Lunch will be provided for all scanners.

Steven will have banquet tickets printed – no more 550 tickets will be printed.

Voting since Gary is running – check into who does this since the Vice President is running again. Unknown if Stacie is going to run again for Training Officer.

Steven suggested hiring someone to help with technical support with the computers. This is the same person who did the website. A motion was made by Mike to pay the tech support \$200. Sean seconded the motion. Motion was carried. Steven advised that the 6 computers that will be rented will be Desktop computers and he will need rolling carts to move the computers from one room to the other.

Brian advised that Spearfish Ambulance Service will provide the prizes for the costume contest.

A PowerPoint will be made that shows the Sponsors, Vendors, and Donators.

Sean will be our official chef again this year. He has a \$300 budget.

Laurel advises that there are 356 registered. Some of the conference committee have not sent in their membership dues. The registration deadline is today. If a registration is received after today that is not postmarked – they will not receive a banquet ticket.

We broke for lunch and the cafeteria does not take checks. Margaret paid for lunch with her credit card. Cindi made a motion to pay Margaret back for lunch. Sean seconded. Laurel paid her for lunch.

Kurt advised that if you have people coming up and complaining about the conference or if there are other problems – send them to Kurt.

It was brought up about using the State computers instead of renting computers. Steven is going to get Nancy's computer this week and see if the program will work on it.

Brian will be doing the banquet brochure.

Kurt has been nominated for EMT of the Year. It shows he is with Piedmont Ambulance.

Nancy

Nancy advised that there will be certificates given for all EMTs that passed away this year. There will also be a candle issued.

Committee shirts have been ordered.

Michelle from PCC will be sponsoring a break - \$500.

Nancy advises that there are 22 vendors and that is about 31 spots. As some vendors have 2 booths. She has spoken with Gloria about electricity for vending area. Right now she has about 7 free booths.

Matt

Best Buy is donating 2 - \$25 gift cards.

He will be taking care of making signs that are needed.

Jaeger has 8 mobile radios for use during the conference.

Kurt advises that Steve Werth is coming in on Tuesday and Bob Page is coming in on Wednesday and he needs someone to pick them up from the airport. He will find out what time the planes come in.

Kurt advised that the contracts for the Mini Conference have been signed. There will be refresher courses for all levels. There is also going to be 2 EMT Basic classes starting in January. One of the classes will be held in Rapid City. It has not been determined if the class will be held at the YMCA or PC Search and Rescue. Spearfish will also be holding a class. Kurt advises he had a great success rate for his last class. Eight students tested and 2 have to retest.

Brian advises he needs people to introduce the speakers. He and TJ will take care of introducing the National Speakers. Brian will also take care of bios for the speakers.

The meeting was adjourned at 1330 hours with a motion by Laurel and Mike seconded. Motion carried.